

HAWAII AERONAUTICS COMMISSION
Minutes of Special Meeting
Monday - December 15, 1947

A Special Meeting of the Hawaii Aeronautics Commission was held in the Director's room of Alexander and Baldwin on Monday, December 15, 1947, at 3:30 p.m.

Present were: Mr. Chauncey B. Wightman, Chairman
Mr. O. J. Burnett, Vice Chairman
Mr. Ralph C. Honda, Secretary
Mr. Edward Bolles, Commissioner
Mr. Roy Bright, Commissioner
Mr. R. A. Anderson, Commissioner
Mr. Robert L. Campbell, Director
Mr. Glenn T. Belcher, Asst. Director
Col. N. B. Harding, 7th AAF
Mr. Bernard Levinson, Legal Counsel

Absent was: Mr. Chester Clarke, Commissioner

MINUTES: Reading of the Minutes of the December 1 Meeting was deferred until next meeting.

STUDENT SOLO FLYING, Honolulu Airport: A letter from the K-T Flying Service, regarding student solo flying and other problems on the Honolulu Airport, was read by the Secretary.

The Director explained that K-T Flying Service is asking for consideration to permit students who have reached the degree of perfection in handling aircraft, in the opinions of the instructor and CAA inspector, to build up flying time at Honolulu Airport.

After discussion, it was moved to adopt the policy forbidding solo flying by students in and out of Honolulu Airport, before they have been qualified and licensed by the CAA. Motion was made by Mr. Bolles, seconded by Mr. Anderson, and unanimously passed.

HAWAIIAN AIRLINES TERMINAL, Hilo: It was pointed out by the Chairman that, at an earlier meeting the Commission approved the purchase of Hilo terminal building for \$1800. Forms of agreement were submitted to the legal counsel for approval as to form, on motion by Mr. Anderson, seconded and passed.

ERECTION OF HANGARS AT TERRITORIAL EXPENSE: The Director recommended that hangars be erected at Territorial expense, within the limits of appropriation available. He said that he would like to see the Commission establish a policy that the Territory erect hangars and then lease them to the operators.

It was moved, seconded and passed to authorize the director to proceed with the investigation on the possibility of erecting these hangars.

PROCEDURE FOR AIRPORT CONSTRUCTION: A memorandum from the Attorney General's office, regarding procedure for the prosecution of work on HAC airport program with matching Federal funds, was submitted to the Commission for its approval. After discussing the matter, the Commission, on motion by Mr. Honda, seconded by Mr. Bright and duly passed, adopted the following Resolution:

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"RE PROCEDURE FOR PROSECUTION OF WORK ON HAWAII
AERONAUTICS COMMISSION AIRPORT PROGRAM WITH MATCHING
FEDERAL FUNDS

1. The Hawaii Aeronautics Commission will select the airport site, prepare the master layout design and submit requests to Public Works Department for Engineering details and estimates. Prior to action by the Hawaii Aeronautics Commission the Director or Assistant Director shall submit his recommendation thereon.
2. Plans for airport construction will be prepared by Department of Public Works and submitted to the Hawaii Aeronautics Commission for approval.
3. Applications for CAA matching funds will be submitted by the Hawaii Aeronautics Commission to CAA. Before executing form ACA-1624 or any other form which commits the Territory to diligently prosecute the work, the Hawaii Aeronautics Commission will obtain written assurance from the Department of Public Works that it is ready to proceed.
4. The Superintendent of Public Works, on approval of application, will call for bids and award contracts, with the approval of Hawaii Aeronautics Commission as to each. The approval of the Commission shall be executed in its behalf by the Director.
5. The Superintendent of Public Works will be in charge of all construction. The construction contract will provide that the Superintendent of Public Works will pass on the acceptable fulfillment of the contract, subject to Hawaii Aeronautics Commission approval. The Director shall represent the Commission with respect to such approval.
6. All construction progress reports and pertinent information relating thereto for CAA will be submitted by the Department of Public Works through the Director of Aeronautics or Assistant Director to CAA.
7. Any changes in construction procedure found necessary by Hawaii Aeronautics Commission during the progress of the work will be reported to the Superintendent of Public Works by the Director or Assistant Director, and made with his concurrence and by his direction. The necessity of such changes may be found on behalf of the Commission by the Director.
8. Allocation of funds for projects will be set up by Hawaii Aeronautics Commission, against which vouchers can be drawn by the Superintendent of Public Works with Hawaii Aeronautics Commission approval.
9. The Superintendent of Public Works will pay the contractors with funds provided by Hawaii Aeronautics Commission, Vouchers will be drawn and signed by the Superintendent of Public Works and submitted to Hawaii Aeronautics Commission for approval, which will be executed in its behalf by the Director.
10. Final settlement with the Contractor, pursuant to Section 8768, R. L. 1945, will be by the Superintendent of Public Works, with Hawaii Aeronautics Commission approval, which will be executed in its behalf by the Director."

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READING OF CORRESPONDENCE: The following letters were read to the Commission by the Secretary:

- (1) Letter on award of flower concession to Mrs. Christine Lindsey.
- (2) Letters to the Restaurant Concession bidders rejecting their proposals.
- (3) Letters to Colonel Harloe, Dist. Engineer; the War Assets Administration and their reply, regarding South Cape Airport. (It was agreed to send copies of correspondence on South Cape to Rep. Glover.)
- (4) Letter of Thanks to Mr. Richard Cooke, for his services on the Commission.

AIRWAYS HOTEL RENTAL RATES: The Director recommended that the Commission approve the rent schedule as authorized by the Rent Control Commission. The rates were approved on motion by Mr. Bolles, seconded by Mr. Burnett, and passed.

WATER, HONOLULU AIRPORT: Mr. Campbell outlined Mr. Ohrt's (Board of Water Supply) proposal--stating that the Board of Water Supply asked that the Commission guarantee reimbursement of any installation charges and rates which the Board could not collect; and place the responsibility of collecting delinquent water bill accounts upon the Territory. Mr. Campbell then read the draft of a letter of agreement to Mr. Ohrt covering these points.

The letter was approved on motion by Mr. Burnett, seconded by Mr. Bright and unanimously passed.

REPORT OF COMMITTEE ON DELINQUENT ACCOUNTS: The letter to the Commission from the Committee, recommending Mr. Woolley's eviction, was read by Mr. Bolles. Mr. Levinson outlined the background of this matter, and the Commission further discussed it.

Mr. Woolley's letter, offering payment of a portion of his account, was also read.

The Committee recommended that the matter be turned over to the Attorney General's office for legal action. Mr. Burnett made a motion to this effect, which was seconded, and passed by the Commission.

Mr. Bolles then reported generally on the meetings with Pan American, Trans-Pacific, and Trans-Air Hawaii. He said that Mr. Tongg (TPA) declined to make a settlement of their delinquent account; and further, read a letter to Mr. Tongg requesting payment within thirty days. It was moved by Mr. Bright, seconded by Mr. Bolles, and carried to approve the letter; however, to withhold it for two days, until Mr. Honda conferred unofficially with Mr. Tongg.

PUUNENE AIRPORT: The Director referred to previous Minutes on subject, and after discussion recommended that the Commission adopt a policy, either permitting or not permitting employees in key positions to engage, directly or indirectly, in commercial aviation enterprises.

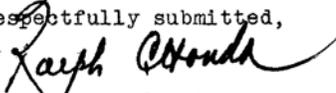
Mr. Bolles moved that the policy of the Commission on this matter shall be to apply the same principal as contained in Act 32, to the HAC employees in key positions, as it does to the Commissioners and Director. The policy adopted by the Commission is as follows:

"Any employee of the Commission employed in an administrative or supervisory capacity shall devote his entire time to the duties of his office and shall not be actively engaged or employed in any other business, vocation,

or employment; nor shall he or any member of his immediate family have any pecuniary interest, direct or indirect, in any civil aeronautics enterprise or any enterprise conducted on any airport in the Territory."

ADJOURNMENT: The meeting was adjourned at 5:15.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ralph C. Honda". The signature is written in dark ink and is positioned above the printed name.

Ralph C. Honda, Secretary